

Registration Form

If you wish to register online, you can get the access code at the primary school



Registration for attendance of a general secondary school in the state of Brandenburg in the 2025/2026 school year

1. Pupil	
First name	Last name
Date of birth	Gender <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other
Pupil's home address	

2. Parent(s) or legal guardian	
1. Parent(s) or legal guardian	2. Parent(s) or legal guardian
First name	First name
Last name	Last name
Home address (if different from that of the child)	Home address (if different from that of the child)
Phone number	Phone number
Email address	Email address

3. Information about previous school attendance
Name and town of school attended so far (school stamp – blue stamp colour, no copies)

4. Desired course of education (BG) ¹
<input type="checkbox"/> EBR <input type="checkbox"/> FOR <input type="checkbox"/> AHR

5. Preferred <u>public</u> school
School of first choice
School of second choice

¹ **EBR** – "Erweiterte Berufsbildungsreife" (expanded qualification for vocational education/expanded secondary school certificate), **FOR** – "Fachoberschulreife (Realschulabschluss)" (qualification for technical secondary school/secondary modern school/middle school certificate), **AHR** – "Allgemeine Hochschulreife (Abitur)" (general university entrance certificate)

6. Preferred independent school

If you prefer an independent school, please complete the information on page 3.

7. Preferred elective subject at upper secondary and comprehensive school or preferred foreign language at grammar school starting in 7th form

When applying to **comprehensive or upper secondary school**, one elective subject² must be chosen.

- Business-Work-Technology
- Natural sciences
- Second foreign language (preference):

I also agree with another foreign language

- Additionally accredited elective subject:

When applying to **grammar school**, one preference for a foreign language must be check-marked.

- Second foreign language (preference):

I also agree with another foreign language

8. Classes in native language *(only for pupils with migration background)*

My native language is: _____

- I would like to attend additional native-language classes.

9. A special case of hardship or a special reason applies

(Please enclose proof for either case)

I/We invoke a case of special hardship, specifically (please check-mark as applies)

- in accordance with Sec. 53 (4) 1 BbgSchulG [Law on Schools in the State of Brandenburg]
- in accordance with Sec. 53 (4) 2 BbgSchulG
- in accordance with Sec. 53 (4) 3 BbgSchulG
- Miscellaneous

I/We invoke a special reason, specifically (please check-mark as applies)

- in accordance with Sec. 50 (3) 2 Sek I-V [Ordinance of Courses of Study at Secondary Schools]
- Miscellaneous

10. Notes/Wishes³

Place, date

Signatures of parent(s)/legal guardian *(in blue print)*

² In individual cases, schools offer an additional (accredited) elective subject, which cannot be cited as special reason.

³ Only applies to pupils wishing to attend an accredited grammar school class at a comprehensive school.

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**Information to the public school board
on the choice of an independent school for the 2025/2026 school year**

→ **Note:**

This page 3 is to be completed and handed in with your signature to the primary school presently attended only if your preferred school is an independent school.

Independently from this information, parents/guardians must enrol their child directly at the chosen independent school.

I (we) would like to inform you that I (we) want my (our) child

.....
(first name and last name)

to attend the following **independent school**.

.....
.....
.....
.....
(Name and address of the independent school)

Please check-mark as applies:

<input type="checkbox"/>	I (we) declare that my (our) child does not need a place at a public school, as I (we) have chosen an independent school. ⁴
<input type="checkbox"/>	I (we) have already concluded a contract with the independent school board.
I (we) hereby declare that I (we) will immediately send the confirmation of admission to the above-named independent school to the competent public school board.	

Place, date	Signatures of parent(s)/legal guardian (in blue print)

⁴ If you have **not** set a check-mark here, your registration will be considered in the procedure for public schools.

