



Enrolment Form

Enrolment to attend a general secondary school in the state of Brandenburg for the 2024/2025 school year¹

1. The Pupil

Name		<input type="checkbox"/> Male
First name		<input type="checkbox"/> Female
Date of birth		<input type="checkbox"/> Diverse
Pupil's home address		

2. Guardian(s)

	1. Guardian(s)	2. Guardian(s)
Name		
First name		
Residential address (if this differs from that of the child)		
Phone number		
Email address		

3. Information about previous school attendance

Name and location of previously attended school	School stamp Wet stamp (no copies)
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4. Desired course of education (BG)²

<input type="checkbox"/> EBR	<input type="checkbox"/> FOR	<input type="checkbox"/> AHR
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5. Preferred public school

First choice school	
Second choice school	

6. Preferred independent school If your preference is for an independent school, please complete the information on page (3).

¹ Parents can also complete the enrolment form online. The information required for this is available to parents from their child's primary school.

² EBR – "Erweiterte Berufsbildungsreife" (expanded qualification for vocational education/expanded secondary school certificate), FOR – "Fachoberschulreife (Realschulabschluss)" (qualification for technical secondary school/secondary modern school/middle school certificate), AHR – "Allgemeine Hochschulreife (Abitur)" (general university entrance certificate)

7. Preferred elective subject at upper secondary and comprehensive school or preferred foreign language at grammar school from form 7

When applying for a comprehensive or upper secondary school , an elective subject ³ must be chosen.			When applying for a grammar school , a foreign language option must be chosen.
<input type="checkbox"/>	Business-Work-Technology		Second foreign language (choice):
<input type="checkbox"/>	Natural Sciences		<input type="checkbox"/> I also agree to another foreign language.
<input type="checkbox"/>	Second foreign language/choice <input type="checkbox"/> I also agree to another foreign language.		
<input type="checkbox"/>	Additionally accredited elective subject		

8. Native-language classes

My native language is:	
<input type="checkbox"/>	I would like to attend additional native-language classes.

9. Existence of a special case of hardship or a special reason

(Please enclose a detailed explanation with supporting documents in each case.)

9a) I/we claim a special case of hardship, in particular	in accordance with Sec. 53 (4) 1 BbgSchulG	YES <input type="checkbox"/>
	in accordance with Sec. 53 (4) 2 BbgSchulG	YES <input type="checkbox"/>
	in accordance with Sec. 53 (4) 3 BbgSchulG	YES <input type="checkbox"/>
	Other	YES <input type="checkbox"/>
9b) I/we claim a special reason, in particular	in accordance with Sec. 53 (6) 1 BbgSchulG	YES <input type="checkbox"/>
	in accordance with Sec. 53 (6) 2 BbgSchulG	YES <input type="checkbox"/>
	in accordance with Sec. 53 (6) 3 BbgSchulG	YES <input type="checkbox"/>
	Other	YES <input type="checkbox"/>

10. Notes/Wishes⁴

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³ In individual cases, schools offer an additional (accredited) elective subject, which cannot be put forward as a special reason.

⁴ Only applies to pupils wishing to attend an accredited grammar school class at a comprehensive school.

Town/Date	Signature of the legal guardian(s)	

Information to the public school board
on the choice of an independent school for the 2024/25 school year

→ **Note:**

You should only complete and sign page (3) here and submit it to the primary school your child is currently attending if your preferred school is an independent school.

Regardless of this, parents/guardians must enrol their child directly at the chosen independent school.

I (we) would like to inform you that I (we) wish my (our) child

.....
 (First name and last name)

to attend the following **independent school**.

.....

 (Name and address of the independent school)

(Please tick as appropriate)

<input type="checkbox"/>	I (we) declare that my (our) child does not need a place at a public school, as I (we) have chosen an independent school.
<input type="checkbox"/>	I (we) have already concluded a contract with the independent school provider.

I (we) hereby declare that I (we) will immediately send the confirmation of admission to the above independent school to the competent public school board.

Town/Date	Signature of the legal guardian(s)	